

### PREMISES REQUIRED

UCO Bank desires to take premises on rent preferably in Ground Floor for opening of its Branch/office. The premises are required in the following center with suitable location.

Name of the Branch	Area required in sqft (carpet area)
Jahangirpura, Surat	1000 sqft
Dindoli, Surat	1000 sqft
Katargam, Surat	1000 sqft
Chhani, Vadodara	1000 sqft
Harni, Vadodara	1000 sqft

The details may be collected from Bank's Zonal Office or can be down loaded from UCO Bank's web Site at [www.ucobank.com](http://www.ucobank.com). The last date for receipt of application in sealed cover on prescribed format is, on or before 04.06.2024(5.00PM).

  
Zonal Head



### परिसर की आवश्यकता

यूको बैंक को नये शाखा/दफ्तर खोलने के लिए किराये पे केवल भूतल पर परिसर की आवश्यकता है। नीचे दिये गये स्थान पर उपयुक्त परिसर की आवश्यकता है।

शाखा के नाम	क्षेत्र sqft मे
जहांगीरपुरा, सूरत	1000 sqft
डिंडोली, सूरत	1000 sqft
कतारगाम, सूरत	1000 sqft
छाणी, वड़ोदरा	1000 sqft
हरणी, वड़ोदरा	1000 sqft

विस्तृत विवरण बैंक के अंचल कार्यालय से प्राप्त किया जा सकता है या यूको बैंक की वेबसाइट [www.ucobank.com](http://www.ucobank.com) से डाउनलोड किया जा सकता है। विदित प्रपत्र पर बंद लिफाफे में आवेदन पत्र प्रस्तुत करने की अंतिम तिथि 04.06.2024 (5.00pm) है।

अंचल प्रबंधक





**ANNEXTURE – 2(B)**

**UCO BANK  
ZONAL OFFICE, SURAT  
REQUIREMENT OF BRANCH PREMISES**

Offers in two separate sealed covers containing technical details and financial details on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 15 years or more) their readily available premises at the following places with the requisite details.

SL No	Name of the Branch	Preferred Location	Area required in sqft
01	Jahangirpura	Jahangirpura, Surat	1000 sqft
02	Dindoli	Dindoli, Surat	1000 sqft
03	Katargam	Katargam, Surat	1000 sqft
04	Chhani,	Chhani, Vadodara	1000 sqft
05	Harni,	Harni, Vadodara	1000 sqft

The following terms & conditions should be complied with, while submitting the offer for the proposed premises:

- Application will be required : (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM from Competent Authority at their own cost at the time of finalization.
- The offer must have a clear title to the property.
- Premises should preferably be located on ground floor. There could be few exceptions like premises in Malls, Shopping Centre etc. Where infrastructure facilities like lifts, escalators are available.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of Strong Room, Strong Room Doors and Safe & Lockers Cabinet. **Construction of strong room as well as branch must be done by the Landlord as per Bank's requirement.**
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of Lease Deed on 50:50 basis by bank and landlord.
- The offerer must deposit Earnest money Deposit (EMD) to become eligible to participate in bidding process. The EMD of unsuccessful bidders will be released (without interest) against their request letter after completion of selection process. EMD of successful bidder will be released (without interest) after execution of lease agreement.
- The Earnest money of **Rs.10000/-** to be deposited In form of Demand draft in favour of "**UCOBANK ZONAL OFFICE, SURAT**" -
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc. if imposed, related to the premises.
- The offerer is to provide space for **Generator Set, Toilets( separate for ladies staff) and Parking space free of cost.**
- The offerer is to provide three-phase power connection with minimum power load of 25 KVA for the purpose.

The cover containing technical detail should be **marked envelope no. 1 and super scribed with Technical Bid and the cover containing financial details should be marked as envelope no. 2 & super-scribed with Financial Bid.** Both these covers **duly sealed** should be put up in **the third cover super scribed with "Offer of Premises for UCO Bank"** and it should also bear the name, address and contact number of the offer on all the three envelopes. The third cover duly sealed should be addressed to the Zonal Manager, UCO Bank, Surat.

The offer as above should be submitted in the bank's prescribed format only which may be obtained from **Zonal Office, Surat** or downloaded from Bank's website.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

**No brokerage will be paid by the bank.**

Dy Zonal Head  
Surat Zone



Encl: **Details of formalities and documents required for premises.**

**Part-I form for Technical Bid**

**Part-II form for Financial Bid**